

**Constitution and By-Laws
Of the
Retirees Division
Of
California State, APWU, AFL-CIO**

Article I

The name of this organization shall be the California State Retiree Division of the American Postal Workers Union, AFL-CIO.

Article II

The objectives of the organization shall be to carry out, on a state level, the objectives of the American Postal Workers Union Retiree Department.

Article III - Membership and Dues

Section 1. Eligibility

Any employee of the Postal Service who retired or retires in good standing shall be eligible for membership in this Retiree Division, subject to the requirements of the National and State APWU Constitution.

Section 2. Application

Application for membership shall be made on a standard application form in accordance with rules established by the National APWU Retiree Department. Unless such form includes a valid authorization for annuity check deduction of dues, membership dues shall accompany the application.

Section 3. Amount and Payment of Dues

The monthly membership dues shall be set by the National APWU Retiree Department. Membership dues shall be payable in accordance with rules established by the National APWU Retiree Department. The President and Secretary/Treasurer shall be the Fiduciary Officers of the California State. The Employee Identification Number (EIN) shall be the same as the California State. The Fiduciary Officers shall be bonded under the National APWU Bonding procedures.

Article IV - Meetings

Section 1. Regular Meetings

Regular meetings of the Division shall be held during the annual state convention

Section 2. Quorum

Three members present at a membership meeting shall constitute a quorum.

Section 3. Special Meetings

Special meetings may be called by the Division President, the Division Executive Board, or by petition filed with the Division President and signed by 25% of the members of the Division. The APWU State President may also request special meetings.

Section 4: California State Treasurer

The California State Treasurer will have voice but no vote at all meetings unless retired.

Section 5. Notification

California APWU Retiree Chapter will schedule Trustees and Executive Board Meetings in advance. The date, time, and place of meetings will be in the notice informing retirees of the Annual California State Retiree Convention and Election every four years, at least thirty (30) days in advance.

Article V - Officers, Nominations and Elections

Section 1. Titles and Terms of Elected Officers

The Division Executive Board shall consist of the following officers: President, Vice President, Secretary, Health Plan Director, two Trustees, and APWU State President or his elective representative. The California State APWU Retiree Director and California State APWU Treasurer are guests with a voice. Officers shall be elected to a four-year term to coincide with the APWU State elections. **All newly elected officers will assume office following the closure of the California State Convention.**

Section 2. Nominations

Nominations shall be made at the membership meeting of the Division. Notice of nominations shall be advertised in the State communications network preceding nominations. A nominating committee may be appointed to make nominations. Whether or not such nominating committee is used, nominations shall be permitted from the floor at the Division membership meeting in which nominations are made.

Section 3. Eligibility

(a). To be eligible for office, a member must be in good standing preceding the nomination meeting as certified by the Treasurer of the Division.

(b). To be eligible for office, members must be retired from the Postal Service four (4) months.

Section 4. Conduct of Election

(a). All elections will occur at the California State Retiree Chapter Convention.

(b). Officers will be elected by secret ballots.

(c). Appeals to the election and election process shall be in accordance with the election appeals procedures in the California State APWU Constitution and By-Laws.

(d). Each Local/Area local Retiree Chapter shall be entitled to one (1) vote for each twenty (20) members.

(e). Each MAL/State Retiree Member in attendance will be given one vote.

(f). State Officers shall be entitled to vote for the unrepresented(not in attendance) MAL/State Retiree Members at a rate of one (1) vote for every twenty (20) members. The total number of votes will be divided equally among the California State Retiree Officers (President, Vice President, Secretary, Health Plan Director, and two Trustees).

(g). California State Retiree Members, Locals/Area Locals Retiree Chapter Retiree Chapters, and California APWU State Locals/Area Locals will be notified of the date, time, and place the California State Retiree Chapter elections will occur.

Section 5. Vacancies

(a). The President shall fill all vacancies, with the approval of the State Retiree Division Executive Board.

(b). Vacancies in an office shall be filled for the remainder of the un-expired term

Article VI - Duties of Officers and Executive Board

Section 1. All officers shall act in accordance with the provisions of these By-Laws and with the provisions of the California State APWU Constitution and the APWU National Constitution.

Section 2. President

- (a). All officers will work under his/her direction
- (b). Preside at all membership meetings of the Retiree Division and at meetings of the Retiree Division Executive Board.
- (c). Be a member of all committees except election committee.
- (d). Appoint all standing committees and all special committees of the Retiree Division, subject to the approval of the Retiree Division Executive Board.
- (e). Report to the membership regarding the progress and standing of the Division, subject to the approval of the Retiree Division Executive Board.
- (f). The President's salary will be one hundred dollars per month (\$100.00).
- (g). Delegate to the State and National Convention and All Craft/Retiree Conference with reasonable expenses and per diem paid.
- (h). Authorized reasonable and necessary expenses to administer the Retiree Division, not to exceed \$300.00 without the approval of Vice President or Secretary.

Section 3. Vice President

- (a). Works under the direction of the President.
- (b). If the office of President becomes vacant the Vice President will assume the duties of the President. Should the President serve less than one year and election will occur at the next Retiree Chapter Meeting to fill the office of President for the remainder of the term.
- (c). Delegate to the State and National Convention and All Craft/Retiree Conference with reasonable expenses and per diem paid.

Section 4. Secretary

- (a). Keep minutes of all Retiree Division meetings and Retiree Division Executive Board meetings.
- (b). The Secretary salary will be fifty dollars per month (\$50.00)
- (c). Delegate to the State and National Convention and All Craft/Retiree Conference with reasonable expenses and per diem paid.

Section 4. Trustee

- (a). The Trustees shall make or cause to be made, at least once a year, an audit of finances of the Retiree Division and shall report to the membership on the results of such audit. A copy of the audit shall be given to the President of the APWU of California.
- (b). Delegate to the State and National Convention and All Craft/Retiree Conference with reasonable expenses and per diem paid.

Section 5. Health Plan Director

- (a). Works under the direction of the President.
- (b). Delegate to the State and National Convention and All Craft/Retiree Conference and Annual Health Plan Conference with reasonable expenses and per diem paid.
- (c). Must be a member of the APWU, AFL-CIO Health Plan.

Section 6. Executive Board

The Executive Board shall be the governing body of the Retiree Division except when meeting of the membership of the State Retiree Division are in session. The Retiree Division Executive Board shall meet bi-annually with the exception of December, at a time fixed by the Retiree Division Executive Board. The Board may also meet at the call of the Retiree Division President or of the majority of members of the Retiree Division Executive Board, or at the request of the California State APWU President. A report on all actions taken by the Retiree Division Executive Board shall be made to the membership at the regular meeting of the Retiree Division. A majority of the members of the Retiree Division Executive Board shall be required for a quorum.

Article VII

Section 1. National and State Constitutions

The Retiree Division shall at all times be subject to the provisions of the State and National Constitutions of the American Postal Workers Union, AFL-CIO.

Section 2. Rules of Order

Robert’s Rules of Order shall be the guide in all cases to which they are applicable and in which they are not inconsistent with these By-Laws or with the State or National Constitutions of the American Postal Workers Union, AFL-CIO.

Article VIII - Amendments

Constitution and By-Laws may be amended by a two-thirds majority vote of the members voting at a regular or special membership meeting.

Adopted May 14, 2005	Amended November 5, 2005	Amended November 18, 2007
Amended September 26, 2011	Amended May 17, 2012	Amended May 17, 2013
Updated May 16, 2014	Amended May 16, 2015	

Frank Townsend, President
 California State Retiree Division
 American Postal Workers Union, AFL-CIO

Larry DeNayer, Secretary
 California State Retiree Division
 American Postal Workers Union, AFL-CIO